

**SADDLEWORTH**

Parish Council

June 2024

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 24th June 2024 at 7:30pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

**Prayers led by Revd Sachin Awale**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **To receive Declarations of Interest**
5. **An update from Phil Mulligan, CEO Peak District National Park Authority (PDNPA)**
6. **Correspondence**

* The Link Response to Community Bank Hub request
* Tesco Bank Response regarding additional cash point request

1. **To approve and confirm as a correct record the Draft Minutes of the Council Annual Meeting held on 22nd May 2024**
2. **To approve and confirm as a correct record the Draft Minutes of the Extraordinary meeting of the Council held on 3rd June 2024**
3. **To note the Minutes of the Planning Meeting held on 3rd June 2024**
4. **To note the Minutes of the Assets Management Meeting held on 10th June 2024**
5. **To note the Minutes of the Traffic & Transport Meeting held on 13th June 2024 (To be tabled)**
6. **To note the Minutes of the Extraordinary Finance Meeting held on 20th June 2024 (To be tabled)**
7. **To receive and note the Annual Internal Audit Report (to be tabled)**

* **AGAR Section 1, to approve and sign the Annual Governance Statement for 2023-2024**
* **AGAR Section 2 – To consider, approve and sign the Accounting Statements for 2023-2024**

1. **Accounts for Payment May 2024 Income £ 6,415.66 Expenditure £ 28,984.10**
2. **Dates of the next meeting:- Monday 22nd July 2024 at 19.30hrs**

**Appendix 1**

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| **May24 Payments** |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Amount** |
| 02/05/2024 | CONCEPT LIFTS | Lift Repair | 507.00 |
| 02/05/2024 | EASY WEB SITES | Website Management Fee - 5/24 | 30.36 |
| 02/05/2024 | MB HARRINGTON | Cemetery - Grass cutting / bins (1/2) | 2,721.60 |
| 02/05/2024 | SADDLEWORTH INDEPENDENT | Caretaker Job Vacancy Advert | 110.00 |
| 03/05/2024 | STAFF | Estate Mileage | 7.65 |
| 03/05/2024 | STAFF | Evac Chair Mountings | 14.38 |
| 07/05/2024 | ALDI | Refreshments - Annual Meeting | 59.88 |
| 08/05/2024 | B&M | Batteries / Soap | 4.29 |
| 08/05/2024 | TV LICENCE | TV Licence | 13.25 |
| 13/05/2024 | AROUND S/WORTH MAG | Magazine Advert 4 + 5/24 | 228.00 |
| 13/05/2024 | BRITISH GAS | Electricity 7/4/24 - 22/4/24 | 819.03 |
| 13/05/2024 | BUCKLE J SON | Dawsons Field & Red Row grass cuts x2 4/24 | 220.00 |
| 13/05/2024 | CAPRICORN SECURITY | Security - South Martins 6/4/24 | 475.20 |
| 13/05/2024 | CENTRE GLASS | Cleaning Consumables | 208.19 |
| 13/05/2024 | ELCONS HR/LAW | HR/Legal Consultancy (18-197) - 4 & 5/24 | 242.40 |
| 13/05/2024 | INFINITY IT | Remote Access Annual Subs | 60.00 |
| 13/05/2024 | MCSE LTD | Car Park Wall - New wall design drawings (Ins Claim) | 1,080.00 |
| 13/05/2024 | SEFTONS | Payroll - 4/24 | 48.00 |
| 13/05/2024 | UPPERMILL DIY | Misc Repair Consumables - 4/24 account | 29.94 |
| 13/05/2024 | WATER PLUS | Water - 4/24 | 416.82 |
| 13/05/2024 | WIGAN COUNCIL | Caretaker Job Vacancy Advert | 222.00 |
| 14/05/2024 | SALARIES | Admin - 5/24 | 4,458.33 |
| 14/05/2024 | SALARIES | Civic - 5/24 | 4,100.91 |
| 14/05/2024 | NATALIE POTS | Civic Hall Hanging Baskets | 155.00 |
| 15/05/2024 | S/worth Hydro Grant | Energy Audit Grant | (2,300.00) |
| 15/05/2024 | GREEN ZONE SURVEYS | Energy Audit 1/2 | 1,198.20 |
| 15/05/2024 | GREEN ZONE SURVEYS | Energy Audit 2/2 | 1,198.20 |
| 15/05/2024 | GREENFIELD PUBLISHING | Monthly Advert - 5/24 | 82.80 |
| 15/05/2024 | HARVEYS WORKWEAR | Work Uniform SITE STAFF | 189.48 |
| 15/05/2024 | OMBC | Rates - Cemetery | 48.00 |
| 15/05/2024 | OMBC | Pest Control | 30.00 |
| 15/05/2024 | OMBC | General Rates - Civic Hall | 1,160.00 |
| 16/05/2024 | AMAZON | New Bin | 13.43 |
| 20/05/2024 | AMAZON | Blue Paper Towel Rolls | 12.49 |
| 20/05/2024 | COOP | Kitchen Towel | 6.70 |
| 20/05/2024 | COOP CARD | Kitchen Towel | 7.05 |
| 20/05/2024 | COOP CARD | Office Coffee/Milk | 10.45 |
| 20/05/2024 | COOP CARD | Cling Film | 2.50 |
| 21/05/2024 | COOP | Refreshments - Annual Meeting | 24.50 |
| 21/05/2024 | MBHARRINGTON | G21S Burial - 16/5/24 | 300.00 |
| 21/05/2024 | MBHARRINGTON | Paint Cemetery Gates | 168.00 |
| 21/05/2024 | ROCHDALE MBC | DBS Check - STAFF | 24.50 |
| 21/05/2024 | VIKING STATIONERY | Stationery | 80.60 |
| 22/05/2024 | AMAZON | USB Storage Sticks x 5 | 16.99 |
| 22/05/2024 | HMRC | Tax & NI - Admin - 4/24 | 1,353.84 |
| 22/05/2024 | HMRC | Tax & NI - Civic - 4/24 | 1,038.08 |
| 22/05/2024 | ONE STOP CLEANING | Sebo Vacuum Cleaner (2/2) | 364.64 |
| 23/05/2024 | AMAZON | Redacting Marker Pens | 11.87 |
| 23/05/2024 | ANDREW LEES UPHOLSTERY | Re-upholster 49 chairs | 2,940.00 |
| 23/05/2024 | BARBARA BEELEY | Chairman's Allowance | 1,000.00 |
| 23/05/2024 | COMMERCE BUSINESS , | Copier/Printer Usage | 88.40 |
| 23/05/2024 | PATTERSONS | Ballroom Floor Varnish | 70.08 |
| 24/05/2024 | OMBC | Refuse collection | 274.38 |
| 28/05/2024 | ADOBE | Adobe Subs | 19.97 |
| 28/05/2024 | POST OFFICE | Stamps | 79.00 |
| 28/05/2024 | CAPRICORN SECURITY | Take that Tribute - 27/4/24 | 594.00 |
| 28/05/2024 | CENTRE GLASS | Cleaning Consumables | 109.40 |
| 28/05/2024 | ONE WINDOW CLEANING | Civic Hall Window Cleaning | 270.00 |
| 28/05/2024 | SHAWS | Cemetery Grants Book | 234.00 |
| 28/05/2024 | SHORROCK TRICHEM | Hygiene | 140.87 |
| 31/05/2024 | AMAZON | Luggage Straps | 16.76 |
| 31/05/2024 | AMAZON | First Aid - Eye Wash | 12.46 |
| 31/05/2024 | AMWELL SYSTEMS | Gent's Toilet - Replacement Door Lock | 61.92 |
| 31/05/2024 | AMAZON | Sack Barrow | 56.95 |
| 31/05/2024 | GMPF | Pensions - Admin - 5/24 | 1,046.30 |
| 31/05/2024 | GMPF | Pensions - Civic - 5/24 | 695.06 |
|  |  |  | **28,984.10** |